



Office of the President

September 24, 2009

Dear York Students, Faculty and Staff,

We are continuing to improve our technical capabilities and streamline campus communication in order to offer the best possible enhancements for our educational pursuits. In this regard, I would like to inform you that beginning November 1, 2009, all members of the York College community will be required to use their York email addresses for any and all communication pertaining to official College business.

Emails sent from other accounts, such as AOL, Gmail, Yahoo, and Hotmail, will no longer be replied to, and any and all notifications from York professors and York administrative offices (including Financial Aid, Advising Center, the Office of the Registrar, Testing Center, the Office of the Provost, and the Office of the Vice President for Students) will be sent to York email addresses only. Moreover, York email will not be forwarded to other accounts.

Therefore, if you have not yet activated your York email account, please do so immediately. If you need assistance please contact the Help Desk (718-262-5300 or [helpdesk@york.cuny.edu](mailto:helpdesk@york.cuny.edu)). All faculty—both full-time and part-time—will need to use their York email accounts in order to submit course grades to the Office of the Registrar via our new Egrade system to be implemented fully this semester. Students, faculty and staff who do not have or do not use their York email accounts will find themselves cut off from relevant College communication.

Apart from significant legal implications that could result from allowing the use of other email accounts, the full and consistent use of York email accounts has a number of important advantages for **our students**. These include:

- 5 GB email storage
- Instant messenger and calendaring (private and shared)
- User defined access page enabling links to frequently visited sights
- Social networking and Mobile access to Live@york account
- 25GB SkyDrive (Personal disk storage accessible from anywhere via the web), and
- Shared storage space (Usable as collaboration space for personal and school projects).

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As a result of activating their York Network accounts and email, **faculty and staff** will gain access to the following services, as appropriate:

- eGrade
- York's wireless network
- Secure, private disk space on campus
- Calendar and scheduling services
- Secure, remote access to York's services via the Internet (VPN) York's *Yconnect* self-service feature for IT and other service requests, and
- All future York-provided system services.

I hope you are as excited as I am about the continuing progress we are making on the technology frontier and I look forward to your making full use of the new systems we are implementing.

Best wishes for a wonderful semester!

Sincerely,



Marcia V. Keiz  
President