

Department _____ Date _____

Dear

In accordance with York College practice, I am advising you of the action of your Department Personnel and Budget Committee regarding your candidacy:

Candidate for:

Fellowship _____

Reappointment _____

Reappointment with Tenure _____

Reappointment with Certificate of Continuous

Employment _____

Appointment from _____ to _____

Promotion from _____ to _____

Other _____

Action by the Department Personnel & Budget Committee:

Recommended _____

Not Recommended _____

*Please see Labor Designee Ms. Barbara Manuel if you wish to appeal this recommendation. The appeal process only applies to reappointments.

Sincerely,

Chairperson, Department Personnel & Budget Committee

c: Chairperson, College P&B Committee
Secretary, College P&B Committee
Human Resources