

This material is for information purposes only as it does not constitute a guarantee of employment.

Arbitrator, Mediator, Conciliator Specialists- Political Science (BA) Law, Public Policy & Public Administration Concentration

Median Salary 2022- \$64,030 per year

In May 2022, the median salary for an Arbitrator, mediator, conciliator specialists in the top industries in which they worked was:

State government, excluding education and hospitals	14%
Local government, excluding education and hospitals	13
Self-employed workers	11
Insurance carriers and related activities	8
Other professional, scientific, and technical services	7

Job Outlook: 5 percent from 2022 to 2032, faster than the average for all occupations.

Job Description: Arbitrators, mediators, and conciliator specialists facilitate negotiation and dialogue between disputing parties to help resolve conflicts outside of the court system.

Arbitrators, mediators, and conciliators typically do the following:

- Facilitate communication between disputants to guide parties toward mutual agreement
- Clarify issues, concerns, needs, and interests of all parties involved
- Conduct initial meetings with disputants to outline the arbitration process
- Settle procedural matters such as fees, or determine details such as witness numbers and time requirements
- Set up appointments for parties to meet for mediation or arbitration
- Interview claimants, agents, or witnesses to obtain information about disputed issues
- Prepare settlement agreements for disputants to sign
- Apply relevant laws, regulations, policies, or precedents to reach conclusions
- Evaluate information from documents such as claim applications, birth or death certificates, and physician or employer records
- Arbitrators, mediators, and conciliators help opposing parties settle disputes outside of court.
- They hold private, confidential hearings, which are less formal than a court trial.

SOURCE: U.S. Bureau of Labor Statistics

<https://www.bls.gov/emp/tables/occupational-projections-and-characteristics.htm>

<https://www.bls.gov/ooh/media-and-communication/public-relations-specialists.htm#tab-1>

Suggested Degree Plan: This suggested plan is not a guarantee of employment.

Course	Credit	Course	Credit
FIRST YEAR – FALL		FIRST YEAR - SPRING	
Introduction to Political Science POL 101 (IS)	3	Individual & Society (IS): POL 167 (IS) or 168 (IS) or 269 (not IS)	3
US Experience in its Diversity (USED): POL 103	3	Research Methods POL 221 or POL 222 or POL 321 or POL 351	3
English Composition (EC): ENG 125	3	College Option: HE 111	3
Creative Expression (CE)	3	English Composition (EC): ENG 126	3
Mathematical & Quantitative Reasoning (MQR)	3	Writing intensive (WI) Minor Course, Political Science Course or Free Elective*	3

Course	Credit	Course	Credit
SECOND YEAR - FALL		SECOND YEAR - SPRING	
Concentration Law, Public Policy and Public Administration POL 228 OR POL 275 OR 322 OR 330	3	Additional Flexible Core Course: POL 202 or POL 241 (WCGI) (required for major)	3
World Culture & Global Issues (WCGI): POL 202 or POL 241 (Required for major)	3	Concentration Law, public policy and public administration POL 228 OR POL 275 OR 322 OR 330	3-4
Institutions of Governance: POL 226, 327 or 387 OR Policy class 230 OR 271 OR 273 OR 280 OR 285 OR 309 OR 373	3	Institutions of Governance: POL 226, 327 or 387 OR Policy class 230 OR 271 OR 273 OR 280 OR 285 OR 309 OR 373	3
Scientific World (SW)	3	Life & Physical Science (LPS)	3
Minor Course, Political Science Course or Free Elective*	3	Minor Course, Political Science Course or Free Elective*	3

Course	Credit	Course	Credit
THIRD YEAR - FALL		THIRD YEAR – SPRING	
Concentration Law, public policy and public administration POL 228 OR POL 275 OR 322 OR 330	3	POL 393 or 394: Internship	4
Elective in Political Science (any class 200-level or higher)	3	Writing intensive (WI) Minor Course, Political Science Course or Free Elective*	3
College Option: Foreign Language†	3	College Option: Foreign Language†	3
College Option: Writing Intensive (WI)	3	Minor Course, Political Science Course or Free Elective*	3
Minor Course, Political Science Course or Free Elective*	3	Minor Course, Political Science Course or Free Elective*	3

Course	Credit	Course	Credit
FOURTH YEAR – FALL	15	FOURTH YEAR – SPRING	
Capstone Seminar in Political Science POL 412 OR 425 OR 444 OR 453 OR 480 (all upper-level writing intensive)	3	Elective: POL 490-491 (recommended independent study)	3
Minor Course, Political Science Course or Free Elective*	3	Minor Course, Political Science Course or Free Elective*	3
Minor Course, Political Science Course or Free Elective*	3	Minor Course, Political Science Course or Free Elective*	3
Minor Course, Political Science Course or Free Elective*	3	Minor Course, Political Science Course or Free Elective*	3
Minor Course, Political Science Course or Free Elective*	3	Minor Course, Political Science Course or Free Elective*	3

- York students are required to complete (pass) three (3) Writing intensive (WI) courses: two (2) in the lower division (100-200 level) and one (1) in the upper division (300-level).
- If you transferred to York College with credit for General Education requirements, you must still complete one (1) WI course in the upper division within your major. If your major has no upper division WI course, you must take a WI course chosen in consultation with your major advisor.
- B.A. students must complete 90 credits of liberal arts – See Bulletin.
- Students are strongly encouraged to select a Minor program of study, in consultation with an academic advisor, especially those planning to attend graduate school. Minor courses would replace the “free electives” in the Four-Year Plan.

†Foreign language courses are determined through placement by the Foreign Language Department, AC-3C08

Notes for Political Science Major Requirements

*Students interested in pursuing careers in law, civil service, public administration or international relations should meet with a major advisor to plan a tailored program with the aim of preparation for graduate/professional studies.