

College Association Meeting Minutes
September 17th, 2024, at 12 noon
Location: Presidents Conference Room

Attendance: Chair VP Karen Williams, James Salnave, Farley Mawyer, AVP Ajisa Dervisevic, Nicole Utley, Joah Joseph, Favour Ogueri, Shanielle Montaque, Kerryann Van Velzen, Nadia Daley, Tim Paglione, Hector Santos.

Guest: Sheila Skinner, Alejandro Lopez, Carl Christian, Harris Rappel

I. Call to Order

- AVP Salnave called the meeting to order at 12:10pm. **Note: AVP Salnave stepped in to start the meeting as the Chair VP Williams was noted to arrive late.**

II. Roll Call

- Quorum was met

III. Review/Adoption of the Agenda

- AVP Salnave opened the floor for edits to the agenda.
 - i. Board unanimously accepted the agenda.

IV. Review/Adoption of the Minutes from 5/23/24 & 8/27/24

- Minutes of 5/23/24
 - i. AVP Dervisevic made a motion to accept the minutes of 5/23/24
 1. Tim Paglione 2nd the motion.
 - a. Board unanimously accepted the minutes of 5/23/24.
- Minutes of 8/27/24
 - i. Farley Mawyer offered edits to item V "Treasurer's Report". The word "take aways" to be corrected to "takeaways". **Edit made to the minutes of 8/27/24 on 9/17/24.**
 1. Farley Mawyer then made a motion to approve with the edits.
 - a. Joah Joseph 2nd the motion.
 - i. Board unanimously accepted the minutes of 8/27/24 with the edit.

V. Election of Officers

- AVP Salnave reviewed the duties of the Secretary which included agenda creation, minutes taking for the board meetings, roll call tracking, sharing documents, email approvals and recommendations.
 - i. Nicole Utley nominated AVP Salnave as the Secretary.
 1. AVP Salnave accepted the nomination.
 - a. Farley Mawyer moved to close the floor for nominations.
 - i. AVP Salnave moved to vote.

- Board unanimously accepted AVP Salnave as the Secretary.
- AVP Salnave reviewed the need for (2) Independent members. Given these are external members of the board discussion followed on who the board could potentially invite.
 - i. Potential ideas are as follows:
 1. Farley Mawyer stated to reach out to Marica Comrie
 2. AVP Dervisevic stated to reach out to an Alumni
 3. Tim Paglione stated to reach out to an SGA Alumni
 4. Alejandro Lopez mentioned we could also reach out to a vendor. One of our food vendors would suffice.
- AVP Salnave thanked the members for their ideas and moved the agenda along to the next item.

VI. Treasurers Report

- Treasurer Nicole Utley stated the audit is completed and reviewed the draft financials. Note the financials haven't been approved by partners. The draft financials form can be found in the Association Teams folder.
 - i. AVP Salnave asked if the numbers were enrollment based.
 1. Nicole noted that the numbers are based on enrollment, and we can see that there was a drop in enrollment from 2023-2024.
 - ii. Kerryann asked why are there increased bills from last year in accounts payable?
 1. Nicole explained there is more spending and due to a variety of reasons bills from last fiscal year carried over to this fiscal year.
 - iii. Farley Mawyer mentioned the need for notes on the draft financials so that the board could better understand the document presented.
 1. Nicole agreed and informed the board that once the draft is completed and reviewed the final version will have breakdown and notes to better explain the items to the board.
 - iv. Tim Paglione asked that given we have a limited amount of time that the board review the document and once the final version is submitted, we can then review as a board.
 1. Nicole agreed and the report of the Treasurer was completed.

VII. Chairs Remark

- Chair VP Williams arrived at the Board meeting.
 - i. AVP Salnave relinquished the role of Chair to VP Williams.
- Chair thanked AVP for starting the meeting and thanked the board for their continued work.

VIII. Old Business

- FY 25 Athletics Budget
 - i. Guests Carl Christian and Harris Rappel were invited into the Board meeting to present their updated proposal.
 - 1. Director of Athletics & Recreation Carl Christian reviewed and noted the budget updates designate the semester the requests are needed for. Given this 90k of the total request can be approved during another Association meeting.
 - ii. Chair excused the guests so that the board could discuss and vote. Chair then opened the floor for questions.
 - 1. AVP Dervisevic motioned that we vote to provide them with the 200k and monitor their spending.
 - a. Chair explained the motion for the board: AVP's motion is to allocate \$42,293.00 bringing their already line-item budget of \$157,707.00 to \$200k.
 - 2. Chair opened the floor for voting.
 - a. With 10 YES and 1 NO the motion to approve \$42,293.00 from the general fund is approved.
- UWILL Proposal
 - i. AVP Salnave reviewed the proposal and request for \$103,342.14.
 - 1. AVP Dervisevic made a motion to approve the \$103,342.14 for UWILL annual contract.
 - a. Nicole 2nd the motion.
 - ii. Chair opened the floor for voting.
 - 1. With 10 YES and 1 Abstain the motion passes to allocated \$103,342.14 from the general fund.

IX. New Business

- Club Council Report
 - i. Club Council President Shanielle provided an update the allocation cap for clubs. Increasing the 3k cap per semester per club to 4k per semester per club.
 - 1. AVP Salnave noted to work with clubs to make sure moving forward more collaboration is done with events.
- Health Services CPR Training Proposal
 - i. AVP Salnave review the proposal for a CPR Training workshop. Total request is for \$3,150.00
 - 1. Tim Paglione made a motion to vote.
 - a. AVP Dervisevic 2nd the motion.
 - ii. Chair opened the floor for voting.

1. Motion unanimously passes to fund \$3150.00 from the general fund.
- Career Curriculum
 - i. AVP Salnave presented a PowerPoint on the Career Curriculum proposal. Total request is for \$25k.
 1. Tim made a motion to vote.
 - a. AVP Dervisevic 2nd the motion.
 - ii. Chair opened the floor for voting.
 1. Motion unanimously passes to fund \$25,000.00 from the general fund.
 - Radio Station Budget
 - i. Sheila presented the Radio Station budget request for an additional \$25,351.00.
 - ii. AVP Salnave made a motion to vote.
 1. Joah 2nd the motion.
 - iii. Chair opened the floor for voting.
 1. Motion unanimously passed to fund \$25,351.00 from the general fund.
 - Senior Activities
 - i. Sheila presented the Senior Activities budget totaling \$40,321.00. Noted that this funding normally comes out of the AUX Commencement line. AUX committee asked that this proposal come to Association first.
 - ii. Chair opened the floor for voting.
 1. With 1 YES and 10 NO's motion fails.
 - SGA Proposal
 - i. Sheila presented the SGA budget proposal in the amount of \$225,080.21.
 1. Chair noted this proposal was late and moving forward late proposals will not be considered.
 - ii. AVP Salnave motioned to vote.
 1. Hector 2nd the motion.
 - iii. Chair opened the floor for voting.
 1. Motion unanimously passes to approve \$225,080.21 from the general fund.
 - Audit Committee
 - i. AVP Dervisevic discussed formation of the Audit Committee for the Association board. Required are 1 student director and 2 independent members.
 1. AVP Salnave nominated Hector Santos as the student director for this committee.
 - a. Farley Mawyer 2nd the motion.

- i. Hector accepted the nomination.
 - Board unanimously agreed to make Hector the student director on this committee.
 - ii. Chair stated that when 2 independent directors are found the board will receive an email vote via POLLY or FORMS. Meetings can also be via zoom and there will only be 2-4 meetings of this committee for the calendar year.
- X. **Announcements**
- No announcements
- XI. **Adjournment**
- The meeting Adjourned at 1:57pm

Respectfully Submitted by Alejandro Lopez